

# THE IMPERIAL COLLEGE OF AUSTRALIA

CRICOS: 02858M, RTO: 121966



The Imperial College of Australia  
*striving for excellence*



## INTERNATIONAL STUDENT PROSPECTUS - 2018



[www.imperial.edu.au](http://www.imperial.edu.au)



# Welcome

Governing council and management of The Imperial College of Australia would like to extend warm welcome to prospective students. We are an education provider specialising in Australian vocational education and located in the heart of Melbourne. We are committed to providing quality vocational training, enabling students to advance their career by attaining their educational goals. Imperial was established in 2007 and since that time has developed range of courses in Hospitality, Information Technology, Telecommunication, Business and Management. Management of the college has been actively involved the provision of quality education at International level for past twenty five years. We endeavour to provide excellent teaching and learning environment and facilities to deliver quality education under the Australian Qualifications Framework (AQF). We understand the aspirations and goals of our learners. Our philosophy would always be focused on making sure that our students are able to achieve their goals by imparting quality education. Imperial caters for the needs of the domestic and international students. Our primary and only goal is to provide highest quality education to our students and make them achieve academic excellence.

## Vision statement

The Imperial College of Australia's vision is to excel in delivering high quality education to students. We will strive to create an enriched learning environment that empowers students to strengthen their scholarly knowledge and become life-long learners. The Imperial College of Australia will be recognised as an exemplary educational leader, partnering with our communities; to develop potential and create opportunities for its members.

## Mission Statement

The mission of the Imperial is to provide outstanding educational programs and services that are responsive to our students and diverse communities. We accomplish this mission by:

- Providing high quality teaching and instruction to promote fulfilment of knowledge transfer requirements and encourage academic acquisition in our surrounding communities
- Providing skills education and student services programs to help students become successful learners
- Establishing partnerships with stakeholders as well as other educational institutions to advance economic development
- Improving the quality of life of our students and communities through broad-based research and scholarship programs.

## College Profile

At Imperial, we understand the aspirations of our students, and have focused our philosophy on imparting premium quality education. The institution caters to the needs of students in the field of vocational education for international students. We are committed to providing a warm and caring educational environment and make our students a top-notch leader in their chosen profession. We pledge to apply best practice in training and assessment, with a dedicated team of highly qualified trainers and administration staff with extensive experience in their respective fields. We are confident that our students will have an enriching experience by choosing Imperial as their pathway to success.

## Accreditations

Imperial is an accredited and recognised provider of education and registered by ASQA (Australian Skills Quality Authority). The College is an active member of the ACPET (Australian Council for Private Education and Training).



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## Our Strengths

- **Conducive Learning environment :** We understand the importance of excellence in the learning environment to help students achieve their learning goals. The college aim to provide latest learning technologies and techniques. Our programs and services are student focused.
- **Access to Library Resources :** A library is the store house of knowledge. We have a dedicated information resource center which holds computers, latest books, magazines and journals through which our students can keep themselves abreast with the latest trends in the industry.
- **Dedicated Student - Staff Recreation Area :** To optimise interaction and make our students and staff more comfortable with each other, Imperial has a dedicated informal recreational area.
- **Well-furnished Commercial Kitchen Facilities :** For the students undertaking commercial cookery courses, we have a dedicated campus with commercial kitchens to give students real life experience.
- **Well-equipped Computer Lab :** Computer labs with easy access, assists the student in the completion of their assessments and research in a more meaningful manner.
- **Industry Placement Facilities :** Imperial is committed to make every effort in finding job placements for students.



## Staff



Training and assessment is delivered only by persons who have:

- Vocational competencies at least to the level being delivered and assessed;
- Current industry skills directly relevant to the training and assessment being provided; and
- Current knowledge and skills in vocational training and learning that informs their training and assessment.

Industry experts may also be involved in the assessment judgement, working alongside the trainer and/or assessor to conduct the assessment.

## Training Environment

Imperial will meet the following minimum training environment standards:

- Compliance with all laws relevant to the operation of training premises including occupational health and safety, equal opportunity, anti-harassment, privacy and fire safety regulations;
- Provision of training premises of adequate size, equipped with heating, cooling, lighting and ventilation;
- Training facilities, equipment and other resource materials that meet the requirements, and their regular maintenance in good order.

## Training Methods

At Imperial we have modern training facilities and we use the latest teaching techniques. We use industry standard resources equipped with multimedia features including audio and visual aids to inform the training.





## Why Melbourne

Melbourne is one of the most livable and vibrant city of Australia. The city has been judged as most livable by international panels several times. The City's multicultural population is a warm and welcoming sign for new students. Melbourne's Central Business District (CBD) is well connected to the suburbs by public transport network of buses, trains and trams.

Melbourne, a relatively modern city, never sits still. A fascinating mixture of Victorian and contemporary architecture ensures the skyline is constantly changing. Melbournians embrace sports, fashion and festivals. Melbourne, the sporting capital of Australia hosts events such as Australian Open Tennis, Australian Formula One Grand Prix, the Australian Football League Grand Final, the Spring Racing Carnival and major international cricket tournaments. Melbourne is also one of the Australia's leading business and education centre with ample opportunities, making it a great place to find a job after completing studies. Melbourne's safe and friendly environment, affordable housing and cost of living make it one of the most favored destination for international students. Visit the website of Melbourne [www.melbourne.vic.gov.au](http://www.melbourne.vic.gov.au) for further information.

## Melbourne, A Great Place to Study

### Cost of Living

Before lodging your application, you should consider whether you will have enough money to set up a house in Australia as well as pay for your air-fare (including return), course tuition fees, overseas student health cover (OSHC) and all general expenses during your stay in Australia.

As a general guide, your accommodation, food, transport, clothes and expenses could cost you approx. AUD\$19,000 - AUD\$20,290 a year, or more, depending on your lifestyle and where you live.

*For example: A single person renting accommodation will need at least \$200 a week for general expenses; a married couple will need at least \$330 a week. If other family members are accompanying you, you will need*

*additional money to cover their expenses. You will need another A\$7,100 per year for each adult dependent. If you have children, the living expenses will be approximately A\$3,040 for each child.*

You should be aware that these amounts are only an indication of everyday expenses and do not include air fare, health insurance or the cost of your course.

### Accommodation

Imperial will gladly assist in finding a suitable accommodation. If required, temporary accommodation will be arranged for your arrival usually for a period of one week. This would be hotel style accommodation at AUD \$80 to AUD \$150 per night.

# Campus Locations

Imperial is located within inner Melbourne and close to all amenities making it easily accessible by various modes of public transport (trains, trams and buses).

212 Hoddle Street, Abbotsford, Victoria 3067



38-40, Carnish Rd, Oakleigh South, Victoria 3167



## Recognition of Prior Learning (RPL)

Students who believe they already have competencies in one or more units of the course because of their past qualification(s) or work experience may apply for Recognition of Prior Learning (RPL) at the time of enrolment.

## Credit Transfer

Students who have already completed the units of competency of our course from another institution in Australia under AQF may apply for the course credit. The credit transfer may be granted on the receipt of original academic transcripts.

## Further Studies

Credit points may be granted for our courses for students wishing to study higher education in Australia.



## Course delivery

Imperial will:

- Arrange an orientation program for new students, prior to course commencement, with information about the course curriculum, work-based training (if required), and availability of learning resources;
- Ensure that a current copy of the accredited course curriculum is available to staff and students;
- Conduct training and assessment in accordance with the requirements of the accredited course and training package;
- Ensure that national guidelines are followed when customising courses to meet the needs of clients;
- Obtain written permission from course copyright owners prior to course delivery to use and, if required, customise courses;
- Ensure that all courses on the scope of registration as listed on national register at [www.training.gov.au](http://www.training.gov.au) meets the training package requirements.

# ICT51015 Diploma of Telecommunications Engineering

## CRICOS: 090504G



### Course Description

This qualification reflects the role of a technical specialist, with high level skills and knowledge in telecommunications and information technology (IT) networks using internet protocol (IP) systems.

An individual in this role can install, test and commission voice and data communications networks in medium to large enterprises using next generation networks technologies. They can provide specialist technical support in monitoring and administering the installation and upgrade of large telecommunications and IT networks including local area networks (LAN) and wide area networks (WAN), IP based protocol systems, voice over internet protocol (VoIP) and unified communications networks, secured networks, cellular mobile networks, microwave systems, wireless and wired line networks, databases, routers, switches and servers.

The following specialisations can be achieved through selection of specific units of competency:

Management

Network Engineering

Optical Networks

Radio Communications.

Licensing/Regulatory Information

Work functions in the occupational areas where this unit may be used are subject to regulatory requirements. Refer to the ICT Implementation Guide Companion Volume or the relevant regulator for details of licensing, legislative or certification requirements.

### Qualification

On successful completion of this course the student would obtain ICT51015 Diploma of Telecommunications Engineering. After completion of this course, students may opt to start a career in areas of network security or choose pursue specialized and higher qualifications in the field of ICT.

### Entry Requirements

Certificate IV or Diploma from the ICT Information and Communications Technology Training Package. or

Certificate III in Telecommunications with at least one year full time equivalent and relevant telecommunications practical experience. or Certificate III or a Certificate IV qualification in related technical fields of study with at least one year full time equivalent and relevant telecommunications practical experience. or

Completed a minimum of three years equivalent full-time experience in the telecommunications industry with particular technical experience in; installation of cabling; diagnosis and rectification of telecommunications system faults; and the delivery and operation of network infrastructure, for core and access networks in accordance with industry regulations and legislative requirements.

### Delivery Mode

This is full-time face-to-face classroom based course for International Students. All units are delivered as standalone units.

### Assessments

Assessment processes cover a broad range of skills and knowledge needed to demonstrate competency and will integrate knowledge and skills with their practical application. All Assessments of units of competence will be conducted according to the assessment guidelines and competency standards of the official Training Package for this qualification. Students will be required to perform in a range of areas including and not limited to: Short Answer Test, Case Study, Presentation, Practical Demonstration, Computer based activities and Written Examinations etc.

### Education Pathways

After achieving the ICT51015 Diploma of Telecommunications Engineering, candidates seeking to develop more specialized technical skills and knowledge, may select from a range of Advanced Diploma in ICT Training Package.

### Skill Recognition/Credit Transfers

Students may apply for Recognition of Prior Learning (RPL) by providing evidence that they have the required skills and knowledge in the specific areas of competency through work /industry experience and/or completed eligible assessments in an equivalent or higher qualification.

Appropriate credit transfer may be granted to eligible students against each unit of competency on evidence to successful completion of the same unit in an equivalent or higher nationally endorsed qualification.

Students with credit transfers will finish the course in a shorter duration and are advised to consult appropriate authorities/bodies for applicable criteria if they are planning further study or stay in Australia.

### Age requirements

For international students Imperial has a requirement that all students must be over 18 years of age at the commencement of course. In relation to this qualification it would be quite unexpected for any student local or international to be under 18 years of age.

# ICT51015 Diploma of Telecommunications Engineering

## CRICOS: 090504G

### English Language

All international students should be able to meet the English requirements as required under the assessment level of the student by Department of Home Affairs (DHA).

Imperial accepts the results from International Language Test Score (IELTS), PTE Academic English or the Test of English as a Foreign Language (TOEFL) as below:

IELTS (Academic English)	TOEFL (Internet Based)	PTE Academic
Overall band score of 5.5	46	42

Applicants whose English results falls below above score will need to enrol in an English Language Intensive Course for Overseas Students (ELICOS). Arrangements will be made for the student to complete the ELICOS course with one of the approved ELICOS provider at the student's expense.

### Course Length

This course will be delivered over a 52 week period of full time study (including course delivery, assessment, public holidays and break).

**Tuition Fee** **\$10,000 (Subject to change without notice)**

**Admission Fee** **\$250**

Overseas student Health cover (OSHC)/ year (These prices are determined by the Insurance Provider and may be subject to change)

**Single** **\$408**

**Family** **\$3501**

**Resources** **\$1200 (including laptop and course material)**

**Total Course Fee** **\$11,450 (excluding OSHC)**

### Units of Competence

In order to attain this qualification students are required to complete 12 units of competency consisting of five (5) core units and seven (7) elective units. Students may apply for exemption for any unit in which they can successfully demonstrate competency. Please refer details under Skill Recognition/Credit Transfers.

#### Core units

BSBWHS501	Ensure a safe workplace
ICTPMG504	Prepare project specifications
ICTTEN516	Produce technical solutions from business specifications
BSBSUS501	Develop workplace policy and procedures for sustainability
ICTPMG503	Prepare a project brief

#### Elective units

BSBPMG522	Undertake project work
ICTTEN514	Install, configure and test a server
ICTTEN511	Administer a data communications network
ICTTEN513	Install, configure and test a local area network switch
ICTNPL501	Develop planning strategies for core network design
ICTSAD506	Produce a feasibility report
ICTICT501	Research and review hardware technology options for organisations.

# ICT60615 Advanced Diploma of Telecommunications Network Engineering

## CRICOS: 090506F



### Course Description

This qualification reflects the role a technical specialist with high level skills and knowledge in telecommunications and information technology networks using internet protocol (IP) systems who can:

- forecast network growth for enterprise network planning
- design and manage IP based network telecommunications equipment
- implement convergence technologies in enterprise telecommunications networks
- design and manage optical and wireless network telecommunications architectures for high speed broadband capability

### Licensing/Regulatory Information

Work functions in the occupational areas where this unit may be used are subject to regulatory requirements. Refer to the ICT Implementation Guide Companion Volume or the relevant regulator for details of licensing, legislative or certification requirements.

### Qualification

On successful completion of this course the student would obtain ICT60615 Advanced Diploma of Telecommunications Network Engineering. After completion of this course, students may opt to start a career in areas of network security or choose pursue specialized and higher qualifications in the field of ICT.

### Entry Requirements

Completion of AQF level V or equivalent qualification in the related field

### Delivery Mode

This is full-time face-to-face classroom based course for International Students. All units are delivered as standalone units.

### Assessments

Assessment processes cover a broad range of skills and knowledge needed to demonstrate competency and will integrate knowledge and skills with their practical application. All Assessments of units of competence will be conducted according to the assessment guidelines and competency standards of the official Training Package for this qualification.

Students will be required to perform in a range of areas including and not limited to: Short Answer Test, Case Study, Presentation, Practical Demonstration, Computer based activities and Written Examinations etc.

### Education Pathways

After achieving the ICT60615 Advanced Diploma of Telecommunications Network Engineering, candidates seeking to develop more specialised technical skills and knowledge, may select Graduate Diploma in the ICT Training Package.

### Skill Recognition/Credit Transfers

Students may apply for Recognition of Prior Learning (RPL) by providing evidence that they have the required skills and knowledge in the specific areas of competency through work / industry experience and/or completed eligible assessments in an equivalent or higher qualification

Appropriate credit transfer may be granted to eligible students against each unit of competency on evidence to successful completion of the same unit in an equivalent or higher nationally endorsed qualification.

Students with credit transfers will finish the course in a shorter duration and are advised to consult appropriate authorities/bodies for applicable criteria if they are planning further study or stay in Australia.

### Age requirements

For international students Imperial has a requirement that all students must be over 18 years of age at the commencement of course. In relation to this qualification it would be quite unexpected for any student local or international to be under 18 years of age.

# ICT60615 Advanced Diploma of Telecommunications Network Engineering

## CRICOS: 090506F

### English Language

All international students should be able to meet the English requirements as required under the assessment level of the student by Department of Home Affairs (DHA).

Imperial accepts the results from International Language Test Score (IELTS), PTE Academic English or the Test of English as a Foreign Language (TOEFL) as below:

IELTS (Academic English)	TOEFL (Internet Based)	PTE Academic
Overall band score of 5.5	46	42

Applicants whose English results falls below above score will need to enrol in an English Language Intensive Course for Overseas Students (ELICOS). Arrangements will be made for the student to complete the ELICOS course with one of the approved ELICOS provider at the student's expense.

### Course Length

This course will be delivered over a 26 week period of full time study (including course delivery, assessment, public holidays and break).

**Tuition Fee** **\$5,500 (Subject to change without notice)**

**Admission Fee** **\$250**

Overseas student Health cover (OSHC)/year (These prices are determined by the Insurance Provider and may be subject to change)

**Single** **\$408**

**Family** **\$3501**

**Resources** **\$1200 (including laptop and course material)**

**Total Course Fee** **\$6,950 (excluding OSHC)**

### Units of Competence

In order to attain this qualification students are required to complete 10 units of competency consisting of four (4) core units and six (6) elective units. Students may apply for exemption for any unit in which they can successfully demonstrate competency. Please refer details under Skill Recognition/Credit Transfers.

#### Core units

ICTPMG610	Develop a project management plan
ICTPMG611	Prepare a detailed design brief
ICTSUS601	Integrate sustainability in ICT planning and design projects
ICTTEN611	Produce an ICT network architecture design

#### Elective units

ICTNWK509	Design and implement a security perimeter for ICT networks
ICTNWK502	Implement secure encryption technologies
ICTNWK503	Install and maintain valid authentication processes
ICTTEN811	Evaluate and apply network security
ICTNWK520	Design ICT system security controls
BSBWHS501	Ensure a safe workplace

# ICT80415 Graduate Diploma of Telecommunications Network Engineering

## CRICOS: 087830J



### Course Description

This qualification provides the skills and knowledge for individuals in strategic and operational leadership roles in the technology domain. The individual provides domain thought leadership; assesses best possible and commercially viable telecommunications networks and systems solutions and services; plans changes to networks and systems in line with business strategy and enterprise product and technology roadmaps; analyses potential and real network problems; and develops innovative, commercially advantageous solutions.

The individual is a recognised authority and trusted business advisor for delivering tomorrow's solutions as well as optimisation of current network system performance and customer satisfaction. Research, analysis, design, development and deployment of technical and commercially viable solutions for: cloud computing, digital signal processing, cellular and satellite systems and telecommunications networks are requirements of the individual.

### Qualification

On successful completion of this course the student would obtain ICT80415 Graduate Diploma of Telecommunications Network Engineering. After completion of this course, students may opt to develop more specialised technical skills and knowledge may seek articulation into a university program.

### Entry Requirements

Completed a Bachelor degree in related fields of study and 2 years equivalent full-time relevant workplace experience at a significant level of project or program leadership and management responsibility and/or complexity in an enterprise.

or

Completed a Diploma or Advanced Diploma qualification in related fields of study and 3 years equivalent full-time relevant workplace experience at a significant level of project or program leadership and management responsibility and/or complexity in an enterprise.

or

Five years equivalent full-time relevant workplace experience at a significant level of leadership and management responsibility and/or complexity in an enterprise.

### Delivery Mode

This is full-time face-to-face classroom based course for International Students. All units are delivered as standalone units.

### Assessments

Assessment processes cover a broad range of skills and knowledge needed to demonstrate competency and will integrate knowledge and skills with their practical application. All Assessments of units of competence will be conducted according to the assessment guidelines and competency standards of the official Training Package for this qualification.

Students will be required to perform in a range of areas including and not limited to: Short Answer Test, Case Study, Presentation, Practical Demonstration, Computer based activities and Written Examinations etc.

### Skill Recognition/Credit Transfers

Students may apply for Recognition of Prior Learning (RPL) by providing evidence that they have the required skills and knowledge in the specific areas of competency through work /industry experience and/or completed eligible assessments in an equivalent or higher qualification.

Appropriate credit transfer may be granted to eligible students against each unit of competency on evidence to successful completion of the same unit in an equivalent or higher nationally endorsed qualification.

Students with credit transfers will finish the course in a shorter duration and are advised to consult appropriate authorities/bodies for applicable criteria if they are planning further study or stay in Australia.

### Age requirements

For international students Imperial has a requirement that all students must be over 18 years of age at the commencement of course. In relation to this qualification it would be quite unexpected for any student local or international to be under 18 years of age.

# ICT80415 Graduate Diploma of Telecommunications Network Engineering

## CRICOS: 087830J

### English Language

All international students should be able to meet the English requirements as required under the assessment level of the student by Department of Home Affairs (DHA).

Imperial accepts the results from International Language Test Score (IELTS), PTE Academic English or the Test of English as a Foreign Language (TOEFL) as below:

IELTS (Academic English)	TOEFL (Internet Based)	PTE Academic
Overall band score of 5.5	46	42

Applicants whose English results falls below above score will need to enrol in an English Language Intensive Course for Overseas Students (ELICOS). Arrangements will be made for the student to complete the ELICOS course with one of the approved ELICOS provider at the student's expense.

### Course Length

This course will be delivered over a 52 week period of full time study (including course delivery, assessment, public holidays and break).

**Tuition Fee** **\$10,000 (Subject to change without notice)**

**Admission Fee** **\$250**

Overseas student Health cover (OSHC) /year (These prices are determined by the Insurance Provider and may be subject to change)

**Single** **\$408**

**Family** **\$3501**

**Resources** **\$1200 (including laptop and course material)**

**Total Course Fee** **\$11,450 (excluding OSHC)**

### Units of Competence

In order to attain this qualification students are to complete 8 units – 3 core units and 5 elective units. Students may apply for exemption for any unit in which they can successfully demonstrate competency. Please refer details under Skill Recognition/Credit Transfers.

#### Core units

ICTPMG802	Manage a telecommunications project
ICTPMG804	Evaluate and use telecommunications management networks
ICTSUS806	Lead applied research in ICT sustainability

#### Elective units

ICTTEN813	Produce engineering solutions using numerical computations and simulation
ICTPMG801	Manage a telecommunications workplace
ICTTEN812	Evaluate and apply digital signal processing to communications system
ICTTEN811	Evaluate and apply network security
ICTICT801	Lead research into identifying new marketplace opportunities

[illegible]

This qualification provides the skills and knowledge for an individual to be competent in a wide range of general information and communications technology (ICT) technical functions and to achieve a degree of self-sufficiency as an advanced ICT user. Persons working at this level will support information technology activities in the workplace across a wide range of ICT areas, including technical support, network administration, web technologies, software applications and digital media technologies.

On successful completion of this course the students would be awarded the ICT30115 Certificate III in Information, Digital Media and Technology which is a nationally recognised qualification. This could help students gain entry into career paths or further education in the field of ICT.

There are no entry requirements for this qualification.

This is full-time face-to-face classroom based course for International Students. All units are delivered as standalone units.

Assessment processes cover a broad range of skills and knowledge needed to demonstrate competency and will integrate knowledge and skills with their practical application. All Assessments of units of competence will be conducted according to the assessment guidelines and competency standards of the official Training Package for this qualification.

## Skill Recognition/Credit Transfers

Students may apply for Recognition of Prior Learning (RPL) by providing evidence that they have the required skills and knowledge in the specific areas of competency through work /industry experience and/or completed eligible assessments in an equivalent or higher qualification.

Appropriate credit transfer may be granted to eligible students against each unit of competency on evidence to successful completion of the same unit in an equivalent or higher nationally endorsed qualification.

Students with credit transfers will finish the course in a shorter duration and are advised to consult appropriate authorities/bodies for applicable criteria if they are planning further study or stay in Australia.

For international students Imperial has a requirement that all students must be over 18 years of age at the commencement of course.

# ICT30115 Certificate III in Information, Digital Media and Technology

## CRICOS: 086507F

### English Language

All international students should be able to meet the English requirements as required under the assessment level of the student by Department of Home Affairs (DHA).

Imperial accepts the results from International Language Test Score (IELTS), PTE Academic English or the Test of English as a Foreign Language (TOEFL) as below:

IELTS (Academic English)	TOEFL (Internet Based)	PTE Academic
Overall band score of 5.5	46	42

Applicants whose English results falls below above score will need to enrol in an English Language Intensive Course for Overseas Students (ELICOS). Arrangements will be made for the student to complete the ELICOS course with one of the approved ELICOS provider at the student's expense.

### Course Length

This course will be delivered over a 40 week period of full time study (including course delivery, assessment, public holidays and break).

**Tuition Fee** **\$7,500 (Subject to change without notice)**

**Admission Fee** **\$250**

Overseas student Health cover (OSHC)/year (These prices are determined by the Insurance Provider and may be subject to change)

**Single** **\$408**

**Family** **\$3501**

**Resources** **\$1200 (including laptop and course material)**

**Total Course Fee** **\$8,950 (excluding OSHC)**

### Units of Competence

In order to attain this qualification students are required to complete 17 units of competency consisting of six (6) core units and eleven (11) elective units which consist of -

5 units from specialist elective groups listed in ICT30115 qualification

6 units from specialist elective groups and general elective units listed in ICT30115 qualification.

Students may apply for exemption for any unit in which they can successfully demonstrate competency. Please refer details under Skill Recognition/Credit Transfers.

### Core units

BSBWHS304	Participate effectively in WHS communication and consultation processes
BSBSUS401	Implement and monitor environmentally sustainable work practices
ICTICT202	Work and communicate effectively in an ICT environment
ICTICT301	Create user documentation
ICTICT302	Install and optimise operating system software
ICTSAS301	Run standard diagnostic tests

### Elective units

ICTSAS304	Provide basic system administration
ICTICT303	Connect internal hardware components
ICTSAS303	Care for computer hardware
ICTSAS305	Provide ICT advice to clients
ICTSAS306	Maintain equipment and software
ICTNWK301	Provide network systems administration
ICTNWK304	Administer network peripherals
ICTNWK305	Install and manage network protocols
ICTICT306	Migrate to new technology
ICTNWK303	Configure and administer a network operating system
ICTWEB301	Create a simple markup language document

# ICT40415 Certificate IV in Information Technology Networking

## CRICOS: 086568D



### Course Description

This qualification provides the skills and knowledge for an individual to install and manage small scale networks, either as an independent network support technician or as part of a team.

### Qualification

On successful completion of this course the students would be awarded ICT40415 Certificate IV in Information Technology Networking which is a nationally recognised qualification. This could help students gain entry into career paths or further education in the field of ICT.

### Entry Requirements

There are no entry requirements for this qualification.

### Delivery Mode

This is full-time face-to-face classroom based course for International Students. All units are delivered as standalone units.

### Assessments

Assessment processes cover a broad range of skills and knowledge needed to demonstrate competency and will integrate knowledge and skills with their practical application. All Assessments of units of competence will be conducted according to the assessment guidelines and competency standards of the official Training Package for this qualification.

Students will be required to perform in a range of areas including and not limited to: Short Answer Test, Case Study, Presentation, Practical Demonstration, Computer based activities and Written Examinations etc.

### Skill Recognition/Credit Transfers

Students may apply for Recognition of Prior Learning (RPL) by providing evidence that they have the required skills and knowledge in the specific areas of competency through work /industry experience and/or completed eligible assessments in an equivalent or higher qualification.

Appropriate credit transfer may be granted to eligible students against each unit of competency on evidence to successful completion of the same unit in an equivalent or higher nationally endorsed qualification.

Students with credit transfers will finish the course in a shorter duration and are advised to consult appropriate authorities/bodies for applicable criteria if they are planning further study or stay in Australia.

### Age requirements

For international students Imperial has a requirement that all students must be over 18 years of age at the commencement of course.

# ICT40415 Certificate IV in Information Technology Networking

## CRICOS: 086568D

### English Language

All international students should be able to meet the English requirements as required under the assessment level of the student by Department of Home Affairs (DHA).

Imperial accepts the results from International Language Test Score (IELTS), PTE Academic English or the Test of English as a Foreign Language (TOEFL) as below:

IELTS (Academic English)	TOEFL (Internet Based)	PTE Academic
Overall band score of 5.5	46	42

Applicants whose English results falls below above score will need to enrol in an English Language Intensive Course for Overseas Students (ELICOS). Arrangements will be made for the student to complete the ELICOS course with one of the approved ELICOS provider at the student's expense.

### Course Length

This course will be delivered over a 52 week period of full time study (including course delivery, assessment, public holidays and break).

**Tuition Fee** **\$11,000 (Subject to change without notice)**

**Admission Fee** **\$250**

Overseas student Health cover (OSHC)/ year (These prices are determined by the Insurance Provider and may be subject to change)

**Single** **\$408**

**Family** **\$3501**

**Resources** **\$1200 (including laptop and course material)**

**Total Course Fee** **\$12,450 (excluding OSHC)**

### Units of Competence

In order to attain this qualification students are required to complete 17 units of competency consisting of eight (8) core units and nine (9) elective units.

Students may apply for exemption for any unit in which they can successfully demonstrate competency. Please refer details under Skill Recognition/Credit Transfers.

### Core units

BSBWHS304	Participate effectively in WHS communication and consultation processes
ICTICT401	Determine and confirm client business requirements
ICTICT418	Contribute to copyright, ethics and privacy in an ICT environment
ICTNWK401	Install and manage a server
ICTNWK402	Install and configure virtual machines for sustainable ICT
ICTNWK403	Manage network and data integrity
ICTNWK404	Install, operate and troubleshoot a small enterprise branch network
ICTTEN416	Install, configure and test an internet protocol network

### Elective units

ICTNWK411	Deploy software to networked computers
ICTNWK405	Build a small wireless local area network
ICTTEN417	Install, configure and test a router
ICTSAS426	Locate and troubleshoot ICT equipment, system and software faults
ICTNWK410	Install hardware to a network
ICTNWK408	Configure a desktop environment
ICTICT408	Create technical documentation
ICTNWK409	Create scripts for networking
ICTPMG401	Support small scale ICT projects

# ICT50415 Diploma of Information Technology Networking

## CRICOS: 086655E



### Course Description

This qualification provides the skills and knowledge for an individual to manage, as an independent ICT specialist or as part of a team, the installation of a range of networks, including internetworking, security and e-business integration.

### Qualification

Upon successful completion of this course the student would be awarded the ICT50415 Diploma of Information Technology Networking which is a nationally recognised qualification. This could help students gain entry into career paths or further education in the field of ICT.

### Entry Requirements

There are no entry requirements for this qualification.

### Delivery Mode

This is full-time face-to-face classroom based course for International Students. All units are delivered as standalone units.

### Assessments

Assessment processes cover a broad range of skills and knowledge needed to demonstrate competency and will integrate knowledge and skills with their practical application. All Assessments of units of competence will be conducted according to the assessment guidelines and competency standards of the official Training Package for this qualification.

Students will be required to perform in a range of areas including and not limited to: Short Answer Test, Case Study, Presentation, Practical Demonstration, Computer based activities and Written Examinations etc.

### Skill Recognition/Credit Transfers

Students may apply for Recognition of Prior Learning (RPL) by providing evidence that they have the required skills and knowledge in the specific areas of competency through work /industry experience and/or completed eligible assessments in an equivalent or higher qualification.

Appropriate credit transfer may be granted to eligible students against each unit of competency on evidence to successful completion of the same unit in an equivalent or higher nationally endorsed qualification.

Students with credit transfers will finish the course in a shorter duration and are advised to consult appropriate authorities/bodies for applicable criteria if they are planning further study or stay in Australia.

### Age requirements

For international students Imperial has a requirement that all students must be over 18 years of age at the commencement of course. In relation to this qualification it would be quite unexpected for any student local or international to be under 18 years of age.

# ICT50415 Diploma of Information Technology Networking

## CRICOS: 086655E

### English Language

All international students should be able to meet the English requirements as required under the assessment level of the student by Department of Home Affairs (DHA).

Imperial accepts the results from International Language Test Score (IELTS), PTE Academic English or the Test of English as a Foreign Language (TOEFL) as below:

IELTS (Academic English)	TOEFL (Internet Based)	PTE Academic
Overall band score of 5.5	46	42

Applicants whose English results falls below above score will need to enrol in an English Language Intensive Course for Overseas Students (ELICOS). Arrangements will be made for the student to complete the ELICOS course with one of the approved ELICOS provider at the student's expense.

### Course Length

This course will be delivered over a 52 week period of full time study (including course delivery, assessment, public holidays and break).

**Tuition Fee** **\$11,000 (Subject to change without notice)**

**Admission Fee** **\$250**

Overseas student Health cover (OSHC)/ year (These prices are determined by the Insurance Provider and may be subject to change)

**Single** **\$408**

**Family** **\$3501**

**Resources** **\$1200 (including laptop and course material)**

**Total Course Fee** **\$12, 450 (excluding OSHC)**

### Units of Competence

In order to attain this qualification students are required to complete sixteen 16 units of competency consisting of five (5) core units and eleven (11) elective units.

Students may apply for exemption for any unit in which they can successfully demonstrate competency. Please refer details under Skill Recognition/Credit Transfers.

### Core units

ICTICT418	Contribute to copyright, ethics and privacy in an ICT environment
ICTICT511	Match ICT needs with the strategic direction of the enterprise
ICTNWK529	Install and manage complex ICT networks
ICTSUS501	Implement server virtualisation for a sustainable ICT system
ICTTEN611	Produce an ICT network architecture design

### Elective units

ICTNWK506	Configure, verify and troubleshoot WAN links and IP services in a medium enterprise network
ICTNWK507	Install, operate and troubleshoot medium enterprise routers
ICTNWK508	Install, operate and trouble shoot medium enterprise switches
ICTNWK505	Design, build and test a network server
ICTICT603	Manage the use of appropriate development methodologies
ICTNWK501	Plan, implement and test enterprise communication solutions
ICTSAS406	Implement and hand over system components
ICTICT501	Research and review hardware technology options for organisations
ICTSAD506	Produce a feasibility report
ICTPMG501	Manage ICT projects
BSBSUS501	Develop workplace policy and procedures for sustainability

# ICT60215 Advanced Diploma of Network Security

## CRICOS: 086742F



### Course Description

This qualification provides the skills and knowledge for an individual to plan, design, manage and monitor an enterprise information and communications technology (ICT) network as an independent ICT specialist or as part of a team responsible for advanced ICT network security systems. The qualification has a high-level ICT technical base with appropriate security units and the ability to specialise in a number of areas, including voice, wireless, network infrastructure and sustainability.

### Qualification

On successful completion of this course the student would obtain ICT60215 Advanced Diploma of Network Security. After completion of this course, students may opt to start a career in areas of network security or choose pursue specialised and higher qualifications in the field of ICT.

### Entry Requirements

Completion AQF level V or equivalent qualification in the related field

### Delivery Mode

This is full-time face-to-face classroom based course for International Students. All units are delivered as standalone units.

### Assessments

Assessment processes cover a broad range of skills and knowledge needed to demonstrate competency and will integrate knowledge and skills with their practical application. All Assessments of units of competence will be conducted according to the assessment guidelines and competency standards of the official Training Package for this qualification.

Students will be required to perform in a range of areas including and not limited to: Short Answer Test, Case Study, Presentation, Practical Demonstration, Computer based activities and Written Examinations etc.

### Skill Recognition/Credit Transfers

Students may apply for Recognition of Prior Learning (RPL) by providing evidence that they have the required skills and knowledge in the specific areas of competency through work /industry experience and/or completed eligible assessments in an equivalent or higher qualification.

Appropriate credit transfer may be granted to eligible students against each unit of competency on evidence to successful completion of the same unit in an equivalent or higher nationally endorsed qualification.

Students with credit transfers will finish the course in a shorter duration and are advised to consult appropriate authorities/bodies for applicable criteria if they are planning further study or stay in Australia

### Age requirements

For international students Imperial has a requirement that all students must be over 18 years of age at the commencement of course. In relation to this qualification it would be quite unexpected for any student local or international to be under 18 years of age.

# ICT60215 Advanced Diploma of Network Security

## CRICOS: 086742F

### English Language

All international students should be able to meet the English requirements as required under the assessment level of the student by Department of Home Affairs (DHA).

Imperial accepts the results from International Language Test Score (IELTS), PTE Academic English or the Test of English as a Foreign Language (TOEFL) as below:

IELTS (Academic English)	TOEFL (Internet Based)	PTE Academic
Overall band score of 5.5	46	42

Applicants whose English results falls below above score will need to enrol in an English Language Intensive Course for Overseas Students (ELICOS). Arrangements will be made for the student to complete the ELICOS course with one of the approved ELICOS provider at the student's expense.

### Course Length

This course will be delivered over a 40 week period of full time study (including course delivery, assessment, public holidays and break).

**Tuition Fee** **\$5,500 (Subject to change without notice)**

**Admission Fee** **\$250**

Overseas student Health cover (OSHC) /year (These prices are determined by the Insurance Provider and may be subject to change)

**Single** **\$408**

**Family** **\$3501**

**Resources** **\$1200 (including laptop and course material)**

**Total Course Fee** **\$6,950 (excluding OSHC)**

### Units of Competence

In order to attain this qualification students are required to complete 12 units of competency consisting of five (5) core units and eleven (7) elective units.

Students may apply for exemption for any unit in which they can successfully demonstrate competency. Please refer details under Skill Recognition/Credit Transfers.

### Core units

ICTNWK502	Implement secure encryption technologies
ICTNWK509	Design and implement a security perimeter for ICT networks
ICTNWK601	Design and implement a security system
ICTNWK602	Plan, configure and test advanced server based security
ICTSUS601	Integrate sustainability in ICT planning and design projects

### Elective units

BSBPMG517	Manage project risk
ICTNWK607	Design and implement wireless network security
ICTICT609	Lead the evaluation and implementation of current industry specific technologies
ICTSUS602	Establish a business case for sustainability and competitive advantage in ICT projects
ICTTEN811	Evaluate and apply network security
ICTPMG501	Manage ICT projects
ICTSAD506	Produce a feasibility report

# BSB40215 Certificate IV in Business

## CRICOS: 086937F



### Course Description

This qualification is suited to those working as administrators and project officers. In this role, individuals use well-developed skills and a broad knowledge base to apply solutions to a defined range of unpredictable problems and analyse information from a variety of sources. They may provide leadership and guidance to others with some limited responsibility for the output of others.

### Qualification

On successful completion of this course the student would be awarded BSB40215 Certificate IV in Business which is nationally recognised qualification. This could help student gain entry into career paths or further education in Business stream.

### Entry Requirements

There are no entry requirements for this qualification.

### Delivery Mode

This is full-time face-to-face classroom based course for International Students. All units are delivered as standalone units.

### Assessments

Assessment processes cover a broad range of skills and knowledge needed to demonstrate competency and will integrate knowledge and skills with their practical application. All Assessments of units of competence will be conducted according to the assessment guidelines and competency standards of the official Training Package for this qualification.

Students will be required to perform in a range of areas including and not limited to: Short Answer Test, Case Study, Presentation, Practical Demonstration, Computer based activities and Written Examinations etc.

### Education Pathways

Pathways from the qualification include BSB50215 Diploma of Business or a range of Diploma level qualifications within the BSB Business Services Training Packages, or other Training Packages.

### Career Opportunities

Certificate IV in Business qualification targets participants who are looking to enhance their skills and knowledge about business environment, organise daily tasks and manage workplace information. Individuals with this qualification are able to perform roles such as:

- Administrator
- Project Officer

### Skill Recognition/Credit Transfers

Students may apply for Recognition of Prior Learning (RPL) by providing evidence that they have the required skills and knowledge in the specific areas of competency through work /industry experience and/or completed eligible assessments in an equivalent or higher qualification.

Appropriate credit transfer may be granted to eligible students against each unit of competency on evidence to successful completion of the same unit in an equivalent or higher nationally endorsed qualification.

Students with credit transfers will finish the course in a shorter duration and are advised to consult appropriate authorities/bodies for applicable criteria if they are planning further study or stay in Australia.

### Age requirements

For international students Imperial has a requirement that all students must be over 18 years of age at the commencement of course.

# BSB40215 Certificate IV in Business

## CRICOS: 086937F

### English Language

All international students should be able to meet the English requirements as required under the assessment level of the student by Department of Home Affairs (DHA).

Imperial accepts the results from International Language Test Score (IELTS), PTE Academic English or the Test of English as a Foreign Language (TOEFL) as below:

IELTS (Academic English)	TOEFL (Internet Based)	PTE Academic
Overall band score of 5.5	46	42

Applicants whose English results falls below above score will need to enrol in an English Language Intensive Course for Overseas Students (ELICOS). Arrangements will be made for the student to complete the ELICOS course with one of the approved ELICOS provider at the student's expense.

### Course Length

This course will be delivered over a 52 week period of full time study (including course delivery, assessment, public holidays and break).

**Tuition Fee** \$8,000 (Subject to change without notice)

**Admission Fee** \$250

Overseas student Health cover (OSHC) /year (These prices are determined by the Insurance Provider and may be subject to change)

**Single** \$408

**Family** \$3501

**Resources** \$500 (including course material)

**Total Course Fee** \$8,750 (excluding OSHC)

### Units of Competence

In order to attain BSB40215 Certificate IV in Business qualification students are required to complete 10 units of competency consisting one (1) core and nine (9) elective units.

#### Core units

BSBWHS401	Implement and monitor WHS policies, procedures and programs to meet legislative requirements
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#### Elective units

BSBLED401	Develop teams and individuals
BSBCMM401	Make a presentation
BSBRES401	Analyse and present research information
BSBHRM405	Support the recruitment, selection and induction of staff
BSBSMB404	Undertake small business planning
BSBSMB402	Plan small business finances
BSBMKG401	Profile the market
BSBADM405	Organise meetings
BSBWRT401	Write complex documents

# BSB40515 Certificate IV in Business Administration

## CRICOS: 087039K



### Course Description

This qualification reflects the role of individuals who use well-developed administrative skills and a broad knowledge base in a wide variety of administrative contexts. They apply solutions to a defined range of unpredictable problems, and analyse and evaluate information from a variety of sources. They may provide leadership and guidance to others with some limited responsibility for the output of others.

### Qualification

On successful completion of this course the student would be awarded BSB40515 Certificate IV in Business Administration which is nationally recognised qualification. This could help student gain entry into career paths or further education in Business stream.

### Entry Requirements

There are no entry requirements for this qualification.

### Delivery Mode

This is full-time face-to-face classroom based course for International Students. All units are delivered as standalone units.

### Assessments

Assessment processes cover a broad range of skills and knowledge needed to demonstrate competency and will integrate knowledge and skills with their practical application. All Assessments of units of competence will be conducted according to the assessment guidelines and competency standards of the official Training Package for this qualification. Students will be required to perform in a range of areas including and not limited to: Short Answer Test, Case Study, Presentation, Practical Demonstration, Computer based activities and Written Examinations etc.

### Education Pathways

Pathways from the qualification include BSB50415 Diploma of Business Administration or a range of diploma level qualifications within the BSB Business Services Training Packages, or other Training Packages.

### Career Opportunities

Certificate IV in Business Administration qualification reflects the role of individuals who use well-developed administrative skills

and a broad knowledge base in a wide variety of administrative contexts. They apply solutions to a defined range of unpredictable problems, and analyse and evaluate information from a variety of sources. They may provide leadership and guidance to others with some limited responsibility for the output of others. Possible job role includes –

- Accounts Supervisor
- Executive Personal Assistant
- Office Administrator
- Project Assistant

### Skill Recognition/Credit Transfers

Students may apply for Recognition of Prior Learning (RPL) by providing evidence that they have the required skills and knowledge in the specific areas of competency through work /industry experience and/or completed eligible assessments in an equivalent or higher qualification.

Appropriate credit transfer may be granted to eligible students against each unit of competency on evidence to successful completion of the same unit in an equivalent or higher nationally endorsed qualification.

Students with credit transfers will finish the course in a shorter duration and are advised to consult appropriate authorities/bodies for applicable criteria if they are planning further study or stay in Australia.

### Age requirements

For international students Imperial has a requirement that all students must be over 18 years of age at the commencement of course.

# BSB40515 Certificate IV in Business Administration

## CRICOS: 087039K

### English Language

All international students should be able to meet the English requirements as required under the assessment level of the student by Department of Home Affairs (DHA).

Imperial accepts the results from International Language Test Score (IELTS), PTE Academic English or the Test of English as a Foreign Language (TOEFL) as below:

IELTS (Academic English)	TOEFL (Internet Based)	PTE Academic
Overall band score of 5.5	46	42

Applicants whose English results falls below above score will need to enrol in an English Language Intensive Course for Overseas Students (ELICOS). Arrangements will be made for the student to complete the ELICOS course with one of the approved ELICOS provider at the student's expense.

### Course Length

This course will be delivered over a 26 week period of full time study (including course delivery, assessment, public holidays and break).

**Tuition Fee** \$4,000 (Subject to change without notice)

**Admission Fee** \$250

Overseas student Health cover (OSHC)/ year (These prices are determined by the Insurance Provider and may be subject to change)

**Single** \$408

**Family** \$3501

**Resources** \$500 (including course material)

**Total Course Fee** \$4,750 (excluding OSHC)

### Units of Competence

In order to attain BSB40515 Certificate IV in Business Administration qualification students are required to complete 10 units of competency consisting of ten (10) elective units.

### Core units

Nil

### Elective units

BSBADM405	Organise Meetings
BSBWRT401	Write complex documents
BSBITU401	Design and develop complex text documents
BSBITU402	Develop and use complex spreadsheets
BSBITU404	Produce complex desktop published documents
BSBREL401	Establish networks
BSBRES401	Analyse and present research information
BSBCUS402	Address customer needs
BSBWOR501	Manage personal work priorities and professional development
BSBWHS401	Implement and monitor WHS policies, procedures and programs to meet legislative requirements

# BSB50215 Diploma of Business

## CRICOS: 087205A



### Course Description

BSB50215 Diploma of Business qualification would apply to individuals with various job titles including executive officers, program consultants and program coordinators. Individuals in these roles may possess substantial experience in a range of settings, but seek to further develop their skills across a wide range of business functions. Conversely, it may also apply to those with little or no vocational experience, but who possess sound theoretical business skills and knowledge that they would like to develop in order to create further educational and employment opportunities.

### Qualification

On successful completion of this course the student would be awarded BSB50215 Diploma of Business which is nationally recognised qualification. This could help student gain entry into career paths or further education in Business stream.

### Entry Requirements

There are no entry requirements for this qualification.

### Delivery Mode

This is full-time face-to-face classroom based course for International Students. All units are delivered as standalone units.

### Assessments

Assessment processes cover a broad range of skills and knowledge needed to demonstrate competency and will integrate knowledge and skills with their practical application. All Assessments of units of competence will be conducted according to the assessment guidelines and competency standards of the official Training Package for this qualification. Students will be required to perform in a range of areas including and not limited to: Short Answer Test, Case Study, Presentation, Practical Demonstration, Computer based activities and Written Examinations etc.

### Education Pathways

Pathways from the qualification include BSB60215 Advanced Diploma of Business or a range of other Advanced Diploma qualifications.

### Career Opportunities

This qualification reflects the role of individuals with substantial experience in a range of settings who are seeking to further develop their skills across a wide range of business functions. This

qualification is also suited to the needs of individuals with little or no vocational experience, but who possess sound theoretical business skills and knowledge that they would like to develop in order to create further educational and employment opportunities. Job roles and titles vary across different industry sectors. Possible job titles relevant to this qualification include:

- Executive officer
- Program consultant
- Program coordinator

### Skill Recognition/Credit Transfers

Students may apply for Recognition of Prior Learning (RPL) by providing evidence that they have the required skills and knowledge in the specific areas of competency through work /industry experience and/or completed eligible assessments in an equivalent or higher qualification.

Appropriate credit transfer may be granted to eligible students against each unit of competency on evidence to successful completion of the same unit in an equivalent or higher nationally endorsed qualification.

Students with credit transfers will finish the course in a shorter duration and are advised to consult appropriate authorities/bodies for applicable criteria if they are planning further study or stay in Australia.

### Age requirements

For international students Imperial has a requirement that all students must be over 18 years of age at the commencement of course. In relation to this qualification it would be quite unexpected for any student local or international to be under 18 years of age.

# BSB50215 Diploma of Business

## CRICOS: 087205A

### English Language

All international students should be able to meet the English requirements as required under the assessment level of the student by Department of Home Affairs (DHA).

Imperial accepts the results from International Language Test Score (IELTS), PTE Academic English or the Test of English as a Foreign Language (TOEFL) as below:

IELTS (Academic English)	TOEFL (Internet Based)	PTE Academic
Overall band score of 5.5	46	42

Applicants whose English results falls below above score will need to enrol in an English Language Intensive Course for Overseas Students (ELICOS). Arrangements will be made for the student to complete the ELICOS course with one of the approved ELICOS provider at the student's expense.

### Course Length

This course will be delivered over a 52 week period of full time study (including course delivery, assessment, public holidays and break).

**Tuition Fee**                      **\$8,000 (Subject to change without notice)**

**Admission Fee**                **\$250**

Overseas student Health cover (OSHC) /year (These prices are determined by the Insurance Provider and may be subject to change)

**Single**                            **\$408**

**Family**                          **\$3,501**

**Resources**                    **\$500 (including course material)**

**Total Course Fee**           **\$8,750 (excluding OSHC)**

### Units of Competence

In order to attain BSB50215 Diploma of Business qualification students are required to complete 8 units of competency consisting eight elective units.

### Elective units

BSBADM502	Manage meetings
BSBADM506	Manage business document design and development
BSBHRM506	Manage recruitment, selection and induction processes
BSBWOR404	Develop work priorities
BSBWOR501	Manage personal work priorities and professional development
BSBRISK501	Manage risk
BSBWHS501	Ensure a safe workplace
BSBADV507	Develop a media plan



# BSB51915 Diploma of Leadership and Management

## CRICOS: 088423E



### Course Description

This qualification reflects the role of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts. Individuals at this level display initiative and judgement in planning, organising, implementing and monitoring their own workload and the workload of others. They use communication skills to support individuals and teams to meet organisational or enterprise requirements. They plan, design, apply and evaluate solutions to unpredictable problems, and identify, analyse and synthesise information from a variety of sources.

### Qualification

On successful completion of this course the student would be awarded BSB51915 Diploma of Leadership and Management which is nationally recognised qualification. This could help student gain entry into career paths or higher education in Business stream.

### Entry Requirements

There are no entry requirements for this qualification.

### Delivery Mode

This is full-time face-to-face classroom based course for International Students. All units are delivered as standalone units.

### Assessments

Assessment processes cover a broad range of skills and knowledge needed to demonstrate competency and will integrate knowledge and skills with their practical application. All Assessments of units of competence will be conducted according to the assessment guidelines and competency standards of the official Training Package for this qualification.

Students will be required to perform in a range of areas including and not limited to: Short Answer Test, Case Study, Presentation, Practical Demonstration, Computer based activities and Written Examinations etc.

### Education Pathways

Pathways from the qualification include BSB61015 Advanced Diploma of Leadership and Management or other Advanced Diploma qualifications.

### Career Opportunities

Diploma of Leadership and Management qualification reflects the role of individuals who are engaged to manage the work of others or to add

value to or review management practices. Their role may be in any industry or organisational setting. Typically people in these roles will have considerable experience in their respective industries or vocational areas and combine an informed perspective of specific work requirements with their managerial approaches.

Job roles and titles vary across different industry sectors. A possible job title relevant to this qualification is:

- Manager

### Skill Recognition/Credit Transfers

Students may apply for Recognition of Prior Learning (RPL) by providing evidence that they have the required skills and knowledge in the specific areas of competency through work /industry experience and/or completed eligible assessments in an equivalent or higher qualification.

Appropriate credit transfer may be granted to eligible students against each unit of competency on evidence to successful completion of the same unit in an equivalent or higher nationally endorsed qualification.

Students with credit transfers will finish the course in a shorter duration and are advised to consult appropriate authorities/bodies for applicable criteria if they are planning further study or stay in Australia.

### Age requirements

For international students Imperial has a requirement that all students must be over 18 years of age at the commencement of course. In relation to this qualification it would be quite unexpected for any student local or international to be under 18 years of age.

# BSB51915 Diploma of Leadership and Management

## CRICOS: 088423E

### English Language

All international students should be able to meet the English requirements as required under the assessment level of the student by Department of Home Affairs (DHA).

Imperial accepts the results from International Language Test Score (IELTS), PTE Academic English or the Test of English as a Foreign Language (TOEFL) as below:

IELTS (Academic English)	TOEFL (Internet Based)	PTE Academic
Overall band score of 5.5	46	42

Applicants whose English results falls below above score will need to enrol in an English Language Intensive Course for Overseas Students (ELICOS). Arrangements will be made for the student to complete the ELICOS course with one of the approved ELICOS provider at the student's expense.

### Course Length

This course will be delivered over a 52 week period of full time study (including course delivery, assessment, public holidays and break).

**Tuition Fee**                      **\$8,000 (Subject to change without notice)**

**Admission Fee**                **\$250**

Overseas student Health cover (OSHC) /year (These prices are determined by the Insurance Provider and may be subject to change)

**Single**                              **\$408**

**Family**                            **\$3,501**

**Resources**                      **\$500 (including course material)**      **Total Course Fee**                      **\$8,750 (excluding OSHC)**

### Units of Competence

In order to attain BSB51915 Diploma of Leadership and Management qualification students are required to complete 12 units of competency consisting four (4) core and eight (8) elective units.

#### Core units

BSBMGT517	Manage operational plan
BSBLDR501	Develop and use emotional intelligence
BSBLDR502	Lead and manage effective workplace relationships
BSBWOR502	Lead and manage team effectiveness

#### Elective units

BSBLED501	Develop a workplace learning environment
BSBCUS501	Manage quality customer service
BSBHRM512	Develop and manage performance management processes
BSBMGT516	Facilitate continuous improvement
BSBPMG522	Undertake project work
BSBWOR501	Manage personal work priorities and professional development
BSBFIM501	Manage budgets and financial plans
BSBRISK501	Manage risk



# BSB61015 Advanced Diploma of Leadership and Management

## CRICOS: 088424D



### Course Description

This qualification reflects the role of individuals who apply specialised knowledge and skills, together with experience in leadership and management, across a range of enterprise and industry contexts. Individuals at this level use initiative and judgment to plan and implement a range of leadership and management functions, with accountability for personal and team outcomes within broad parameters. They use cognitive and communication skills to identify, analyse and synthesise information from a variety of sources and transfer their knowledge to others, and creative or conceptual skills to express ideas and perspectives or respond to complex problems.

### Qualification

On successful completion of this course the student would be awarded BSB61015 Advanced Diploma of Leadership and Management which is nationally recognised qualification. This could help student gain entry into career paths or higher education in Business stream.

### Entry Requirements

Completion of AQF level IV or equivalent qualification

### Delivery Mode

This is full-time face-to-face classroom based course for International Students. All units are delivered as standalone units.

### Assessments

Assessment processes cover a broad range of skills and knowledge needed to demonstrate competency and will integrate knowledge and skills with their practical application. All Assessments of units of competence will be conducted according to the assessment guidelines and competency standards of the official Training Package for this qualification.

Students will be required to perform in a range of areas including and not limited to: Short Answer Test, Case Study, Presentation, Practical Demonstration, Computer based activities and Written Examinations etc.

### Education Pathways

After achieving this qualification candidates may choose to undertake studies at higher education level.

### Career Opportunities

BSB61015 Advanced Diploma of Leadership and Management qualification reflects the role of individuals who have senior or

managerial responsibilities. They may oversee the work of others or have specialised roles where they do not supervise others but provide strategic leadership. Individuals with this qualification are able to perform roles such as:

- Area Manager
- Department Manager
- Regional Manager

### Skill Recognition/Credit Transfers

Students may apply for Recognition of Prior Learning (RPL) by providing evidence that they have the required skills and knowledge in the specific areas of competency through work /industry experience and/or completed eligible assessments in an equivalent or higher qualification.

Appropriate credit transfer may be granted to eligible students against each unit of competency on evidence to successful completion of the same unit in an equivalent or higher nationally endorsed qualification.

Students with credit transfers will finish the course in a shorter duration and are advised to consult appropriate authorities/bodies for applicable criteria if they are planning further study or stay in Australia.

### Age requirements

For international students Imperial has a requirement that all students must be over 18 years of age at the commencement of course. In relation to this qualification it would be quite unexpected for any student local or international to be under 18 years of age.

# BSB61015 Advanced Diploma of Leadership and Management

## CRICOS: 088424D

### English Language

All international students should be able to meet the English requirements as required under the assessment level of the student by Department of Home Affairs (DHA).

Imperial accepts the results from International Language Test Score (IELTS), PTE Academic English or the Test of English as a Foreign Language (TOEFL) as below:

IELTS (Academic English)	TOEFL (Internet Based)	PTE Academic
Overall band score of 5.5	46	42

Applicants whose English results falls below above score will need to enrol in an English Language Intensive Course for Overseas Students (ELICOS). Arrangements will be made for the student to complete the ELICOS course with one of the approved ELICOS provider at the student's expense.

### Course Length

This course will be delivered over a 52 week period of full time study (including course delivery, assessment, public holidays and break).

**Tuition Fee**                      **\$8,000 (Subject to change without notice)**

**Admission Fee**                      **\$250**

Overseas student Health cover (OSHC) /year (These prices are determined by the Insurance Provider and may be subject to change)

**Single**                                      **\$408**

**Family**                                      **\$3,501**

**Resources**                              **\$500 (including course material)**

**Total Course Fee**                      **\$8,750 (excluding OSHC)**

### Units of Competence

In order to attain BSB61015 Advanced Diploma of Leadership and Management qualification students are required to complete 12 units of competency consisting four (4) core and eight (8) elective units.

#### Core units

BSBMGT617	Develop and implement a business plan
BSBMGT605	Provide leadership across the organisation
BSBINN601	Lead and manage organisational change
BSBFIM601	Manage finances

#### Elective units

BSBMKG608	Develop organisational marketing objectives
BSBMKG609	Develop a marketing plan
BSBMGT616	Develop and implement strategic plans
BSBMGT615	Contribute to organisational development
BSBR501	Manage risk
BSBMGT608	Manage innovation and continuous improvement
BSBSUS501	Develop workplace policy and procedures for sustainability
BSBWHS605	Develop, implement and maintain WHS management systems



# SIT30816 Certificate III in Commercial Cookery

## CRICOS: 096448G



### Course Description

This qualification reflects the role of commercial cooks who use a wide range of cookery skills. They use discretion and judgment and have a sound knowledge of kitchen operations. They work with some independence and under limited supervision and may provide operational advice and support to team members

### Qualification

On successful completion of this course the students would be awarded the SIT30816 Certificate III in Commercial Cookery which is a nationally recognised qualification. This could help students gain entry into career paths or further education in the field of Hospitality (Commercial Cookery).

### Entry Requirements

There are no entry requirements for this qualification.

### Delivery Mode

This program is delivered on full- time basis in mixed mode which includes classroom environment for the theory component and practical component of the course is delivered in both the Imperial Training Kitchen and through Work-based Training.

Successful completion of all components will enable students to gain the qualification of SIT30816 Certificate III in Commercial Cookery.

For each unit, candidates are provided with a Learner Resource, which includes materials used in the training sessions including practice activities, theory reviews and worksheets assessments.

Work Based Training (WBT) has been implemented at The Imperial College of Australia as part of SIT30816 Certificate III in Commercial Cookery for the delivery of SITHCCC020 Work effectively as a cook. A total of 192 hours will be completed in WBT. WBT is guaranteed by the college.

WBT is aimed at giving students a varied experience in a real live situation, under normal commercial pressures.

### Assessments

Assessment processes cover a broad range of skills and knowledge needed to demonstrate competency and will integrate knowledge and skills with their practical application. All Assessments of units of competence will be conducted according to the assessment guidelines and competency.

Students will be required to perform in a range of areas including and not limited to: Short Answer Test, Case Study, Presentation, Practical Demonstration, Computer based activities and Written Examinations etc.

### Education Pathways

After achieving this qualification, candidates may undertake a

range of Certificate IV or Diploma level qualifications including SIT40516 Certificate IV in Commercial Cookery and SIT50416 Diploma of Hospitality within the SIT Tourism, Travel and Hospitality Training Package, or other Training Packages.

### Career Opportunities

SIT30816 Certificate III in Commercial Cookery qualification targets participants who are looking to enhance their skills and knowledge to work in a range of Commercial Cooking.

Possible job title includes: • Cook.

### Skill Recognition/Credit Transfers

Students may apply for Recognition of Prior Learning (RPL) by providing evidence that they have the required skills and knowledge in the specific areas of competency through work /industry experience and/or completed eligible assessments in an equivalent or higher qualification.

Appropriate credit transfer may be granted to eligible students against each unit of competency on evidence to successful completion of the same unit in an equivalent or higher nationally endorsed qualification.

Students with credit transfers will finish the course in a shorter duration and are advised to consult appropriate authorities/bodies for applicable criteria if they are planning further study.

### Age requirements

For international students Imperial has a requirement that all students must be over 18 years of age at the commencement of course.

# SIT30816 Certificate III in Commercial Cookery

## CRICOS: 096448G

### English Language

All international students should be able to meet the English requirements as required under the assessment level of the student by Department of Home Affairs (DHA).

Imperial accepts the results from International Language Test Score (IELTS), PTE Academic English or the Test of English as a Foreign Language (TOEFL) as below:

IELTS (Academic English)	TOEFL (Internet Based)	PTE Academic
Overall band score of 5.5	46	42

Applicants whose English results falls below above score will need to enrol in an English Language Intensive Course for Overseas Students (ELICOS). Arrangements will be made for the student to complete the ELICOS course with one of the approved ELICOS provider at the student's expense.

### Course Length

This course will be delivered over a 52 week period of full time study (including course delivery, assessment, public holidays and break).

**Tuition Fee** **\$10,000 (Subject to change without notice)**

**Admission Fee** **\$250**

Overseas student Health cover (OSHC) /year (These prices are determined by the Insurance Provider and may be subject to change)

**Single** **\$408**

**Family** **\$3501**

**Resources** **\$1500 (including commercial cookery tool kit, uniform and course material)**

**Total Course Fee** **\$11,750 (excluding OSHC)**

### Units of Competence

In order to attain this qualification students are required to complete 25 units of competency consisting of twenty one (21) core units and four (4) elective units.

Students may apply for exemption for any unit in which they can successfully demonstrate competency. Please refer details under Skill Recognition/Credit Transfers.

#### Core units

BSBSUS201	Participate in environmentally sustainable work practices
BSBWOR203	Work effectively with others
SITHCCC001	Use food preparation equipment*
SITHCCC005	Prepare dishes using basic methods of cookery*
SITHCCC006	Prepare appetisers and salads*
SITHCCC007	Prepare stocks, sauces and soups*
SITHCCC008	Prepare vegetable, fruit, eggs and farinaceous dishes*
SITHCCC012	Prepare poultry dishes*
SITHCCC013	Prepare seafood dishes*
SITHCCC014	Prepare meat dishes*
SITHCCC018	Prepare food to meet special dietary requirements*
SITHCCC019	Produce cakes, pastries and breads*
SITHCCC020	Work effectively as a cook*
SITHKOP001	Clean kitchen premises and equipment*
SITHKOP002	Plan and cost basic menus
SITHPAT006	Produce desserts*
SITXFSA001	Use hygienic practices for food safety
SITXFSA002	Participate in safe food handling practices
SITXHRM001	Coach others in job skills
SITXINV002	Maintain the quality of perishable items*
SITXWHS001	Participate in safe work practices

\*Prerequisite unit is SITXFSA001 Use hygienic practices for food safety

#### Elective units

SITXINV001	Receive and store stock
SITHCCC015	Produce and serve food for buffets*
SITXINV004	Control stock
HLTAID003	Provide first aid



# SIT40516 Certificate IV in Commercial Cookery

## CRICOS: 096449F



### Course Description

This qualification reflects the role of commercial cooks who have a supervisory or team leading role in the kitchen. They operate independently or with limited guidance from others and use discretion to solve non-routine problems.

### Qualification

On successful completion of this course the students would be awarded the SIT40516 Certificate IV in Commercial Cookery which is a nationally recognised qualification. This could help students gain entry into career paths or further education in the field of Hospitality (Commercial Cookery).

### Entry Requirements

There are no entry requirements for this qualification.

### Delivery Mode

This program is delivered on full-time basis in mixed mode which includes classroom environment for the theory component and practical component of the course is delivered in both the Imperial Training Kitchen and through Work-based Training.

Successful completion of all components will enable students to gain the qualification of SIT40516 Certificate IV in Commercial Cookery.

For each unit, candidates are provided with a Learner Resource, which includes materials used in the training sessions including practice activities, theory reviews and case study assessments.

Work Based Training (WBT) has been implemented at The Imperial College of Australia as part of SIT40516 Certificate IV in Commercial Cookery for the delivery of SITHCCC020 Work effectively as a cook and SITHKOP005 Coordinate cooking operations. A total of 240 hours will be completed in WBT. WBT is guaranteed by the college.

WBT is aimed at giving students a varied experience in a real live situation, under normal commercial pressures.

### Assessments

Assessment processes cover a broad range of skills and knowledge needed to demonstrate competency and will integrate knowledge and skills with their practical application. All Assessments of units of competence will be conducted according to the assessment guidelines and competency standards of the official Training Package for this qualification. Students will be required to perform in a range of areas including and not limited to: Short Answer Test, Case Study, Presentation, Practical Demonstration, Computer based activities and Written Examinations etc

### Education Pathways

#### *Pathway into the qualification*

After achieving SIT30816 Certificate III in Commercial Cookery individuals could progress to SIT40516 Certificate IV in Commercial Cookery. Credits will be given to students who have successfully completed SIT30816 Certificate III in commercial cookery.

### *Pathways from the qualification*

After achieving this qualification, candidates may undertake a range of Diploma level qualifications including SIT5016 Diploma of Hospitality Management within the SIT Tourism, Travel and Hospitality Training Package, or other Training Packages.

### Career Opportunities

SIT40516 Certificate IV in Commercial Cookery qualification targets participants who are looking to enhance their skills and knowledge to work in a range of Commercial Cooking environments such as restaurants, hotels, clubs, pubs, cafes, cafeterias and coffee shops

Possible job title includes:

- chef
- chef de partie

### Skill Recognition/Credit Transfers

Students may apply for Recognition of Prior Learning (RPL) by providing evidence that they have the required skills and knowledge in the specific areas of competency through work /industry experience and/or completed eligible assessments in an equivalent or higher qualification.

Appropriate credit transfer may be granted to eligible students against each unit of competency on evidence to successful completion of the same unit in an equivalent or higher nationally endorsed qualification.

Students with credit transfers will finish the course in a shorter duration and are advised to consult appropriate authorities/bodies for applicable criteria if they are planning further study.

### Age requirements

For international students Imperial has a requirement that all students must be over 18 years of age at the commencement of course.

# SIT40516 Certificate IV in Commercial Cookery

## CRICOS: 096449F

### English Language

All international students should be able to meet the English requirements as required under the assessment level of the student by Department of Home Affairs (DHA).

Imperial accepts the results from International Language Test Score (IELTS), PTE Academic English or the Test of English as a Foreign Language (TOEFL) as below:

IELTS (Academic English)	TOEFL (Internet Based)	PTE Academic
Overall band score of 5.5	46	42

Applicants whose English results falls below above score will need to enrol in an English Language Intensive Course for Overseas Students (ELICOS). Arrangements will be made for the student to complete the ELICOS course with one of the approved ELICOS provider at the student's expense.

### Course Length

This course will be delivered over a 76 week period of full time study (including course delivery, assessment, public holidays and break).

**Tuition Fee** **\$13,750 (Subject to change without notice)**

**Admission Fee** **\$250**

Overseas student Health cover (OSHC)/year (These prices are determined by the Insurance Provider and may be subject to change)

**Single** **\$408**

**Family** **\$3501**

**Resources** **\$1500 (including commercial cookery tool kit, uniform and course material)**

**Total Course Fee** **\$15,500 (excluding OSHC)**

### Units of Competence

In order to attain this qualification students are required to complete 33 units of competency consisting of twenty six (26) core units and seven (7) elective units.

Students may apply for exemption for any unit in which they can successfully demonstrate competency. Please refer details under Skill Recognition/Credit Transfers.

#### Core units

BSBDIV501	Manage diversity in the workplace
BSBSUS401	Implement and monitor environmentally sustainable work practices
SITHCCC001	Use food preparation equipment*
SITHCCC005	Prepare dishes using basic methods of cookery*
SITHCCC006	Prepare appetisers and salads*
SITHCCC007	Prepare stocks, sauces and soups*
SITHCCC008	Prepare vegetable, fruit, eggs and farinaceous dishes*
SITHCCC012	Prepare poultry dishes*
SITHCCC013	Prepare seafood dishes*
SITHCCC014	Prepare meat dishes*
SITHCCC018	Prepare food to meet special dietary requirements*
SITHCCC019	Produce cakes, pastries and breads*
SITHCCC020	Work effectively as a cook*
SITHKOP002	Plan and cost basic menus
SITHKOP004	Develop menus for special dietary requirements
SITHKOP005	Coordinate cooking operations*
SITHPAT006	Produce desserts*
SITXCOM005	Manage conflict
SITXFIN003	Manage finances within a budget
SITXFSA001	Use hygienic practices for food safety
SITXFSA002	Participate in safe food handling practices
SITXHRM001	Coach others in job skills
SITXHRM003	Lead and manage people
SITXINV002	Maintain the quality of perishable items*
SITXMGT001	Monitor work operations
SITXWHS003	Implement and monitor work health and safety practices

\*Prerequisite is SITXFSA001 Use hygienic practices for food safety.

#### Elective units

SITXWHS001	Participate in safe work practices
BSBWOR203	Work effectively with others
BSBSUS201	Participate in environmentally sustainable work practices
HLTAID003	Provide first aid
SITXINV004	Control stock
SITHCCC015	Produce and serve food for buffets*
SITXINV001	Receive and store stock



# SIT50416 Diploma of Hospitality Management

## CRICOS: 091033D



### Course Description

This qualification reflects the role of individuals who use sound knowledge of industry operations and a broad range of managerial skills to coordinate hospitality operations. They operate independently, have responsibility for others and make a range of operational business decisions.

### Qualification

On successful completion of this course the students would be awarded the SIT50416 Diploma of Hospitality Management which is a nationally recognised qualification. This could help students gain entry into career paths or further education in the field of Hospitality.

### Entry Requirements

There are no entry requirements for this qualification.

### Delivery Mode

This program is delivered on full time basis in mixed mode which includes classroom environment for the theory component and practical component of the course is delivered in both the Imperial Training Kitchen and through Work-based Training.

For each unit, candidates are provided with a Learner Resource, which includes materials used in the training sessions including practice activities, theory reviews and case study assessments.

Work Based Training (WBT) has been implemented at The Imperial College of Australia as part of SIT50416 Diploma of Hospitality Management for the delivery of SITHCCC020 Work effectively as a cook and SITHKOP005 Coordinate cooking operations. A total of 240 hours will be completed in WBT. WBT is guaranteed by the college.

WBT is aimed at giving students a varied experience in a real live situation, under normal commercial pressures.

### Assessments

Assessment processes cover a broad range of skills and knowledge needed to demonstrate competency and will integrate knowledge and skills with their practical application. All Assessments of units of competence will be conducted according to the assessment guidelines and competency standards of the official Training Package for this qualification.

Students will be required to perform in a range of areas including and not limited to: Short Answer Test, Case Study, Presentation, Practical Demonstration, Computer based activities and Written Examinations etc.

### Education Pathways

#### Pathways into the qualification

After achieving SIT30816 Certificate III in Commercial Cookery and/or SIT40516 Certificate IV in Commercial Cookery individuals could progress to SIT50416 Diploma of Hospitality Management. Credits will be given to students who has successfully completed SIT30816 Certificate III in commercial cookery and/or SIT40516 Certificate IV in Commercial Cookery

#### Pathways from the qualification

After achieving this qualification, candidates may undertake a range of Advance Diploma level qualifications including SIT60316 Advanced Diploma of Hospitality Management within the SIT Tourism, Travel and Hospitality Training Package, or other Training Packages.

### Career Opportunities

SIT50416 Diploma of Hospitality Management qualification provides a pathway to work in any sector of the hospitality industry

- as a senior manager in large organisation or small business owner
- or manager. Possible job title includes:
- banquet or function manager
- bar manager
- café manager
- chef de cuisine
- chef patissier
- club manager
- executive housekeeper
- front office manager
- gaming manager
- kitchen manager
- motel manager
- restaurant manager
- sous chef
- unit manager catering operations.

### Skill Recognition/Credit Transfers

Students may apply for Recognition of Prior Learning (RPL) by providing evidence that they have the required skills and knowledge in the specific areas of competency through work /industry experience and/or completed eligible assessments in an equivalent or higher qualification.

Appropriate credit transfer may be granted to eligible students against each unit of competency on evidence to successful completion of the same unit in an equivalent or higher nationally endorsed qualification.

Students with credit transfers will finish the course in a shorter duration and are advised to consult appropriate authorities/bodies for applicable criteria if they are planning further study.

### Age requirements

For international students Imperial has a requirement that all students must be over 18 years of age at the commencement of course. In relation to this qualification it would be quite unexpected for any student local or international to be under 18 years of age.

# SIT50416 Diploma of Hospitality Management

## CRICOS: 091033D

### English Language

All international students should be able to meet the English requirements as required under the assessment level of the student by Department of Home Affairs (DHA).

Imperial accepts the results from International Language Test Score (IELTS), PTE Academic English or the Test of English as a Foreign Language (TOEFL) as below:

IELTS (Academic English)	TOEFL (Internet Based)	PTE Academic
Overall band score of 5.5	46	42

Applicants whose English results falls below above score will need to enrol in an English Language Intensive Course for Overseas Students (ELICOS). Arrangements will be made for the student to complete the ELICOS course with one of the approved ELICOS provider at the student's expense.

### Course Length

This course will be delivered over a 100 week period of full time study (including course delivery, assessment, public holidays and break).

**Tuition Fee** **\$17,500 (Subject to change without notice)**

**Admission Fee** **\$250**

Overseas student Health cover (OSHC) /year (These prices are determined by the Insurance Provider and may be subject to change)

**Single** **\$408**

**Family** **\$3501**

**Resources** **\$1500 (including commercial cookery tool kit, uniform and course material)**

**Total Course Fee** **\$19,250 (excluding OSHC)**

### Units of Competence

In order to attain this qualification students are required to complete twenty eight 28 units of competency consisting of thirteen (13) core units and fifteen (15) elective units.

Students may apply for exemption for any unit in which they can successfully demonstrate competency. Please refer details under Skill Recognition/Credit Transfers.

#### Core units

- BSBDIV501 Manage diversity in the workplace
- BSBMGT517 Manage operational plan
- SITXCCS007 Enhance customer service experiences
- SITXCCS008 Develop and manage quality customer service practices
- SITXCOM005 Manage conflict
- SITXFIN003 Manage finances within a budget
- SITXFIN004 Prepare and monitor budgets
- SITXGLC001 Research and comply with regulatory requirements
- SITXHRM002 Roster staff
- SITXHRM003 Lead and manage people
- SITXMGT001 Monitor work operations
- SITXMGT002 Establish and conduct business relationships
- SITXWHS003 Implement and monitor work health and safety practices

#### Elective units

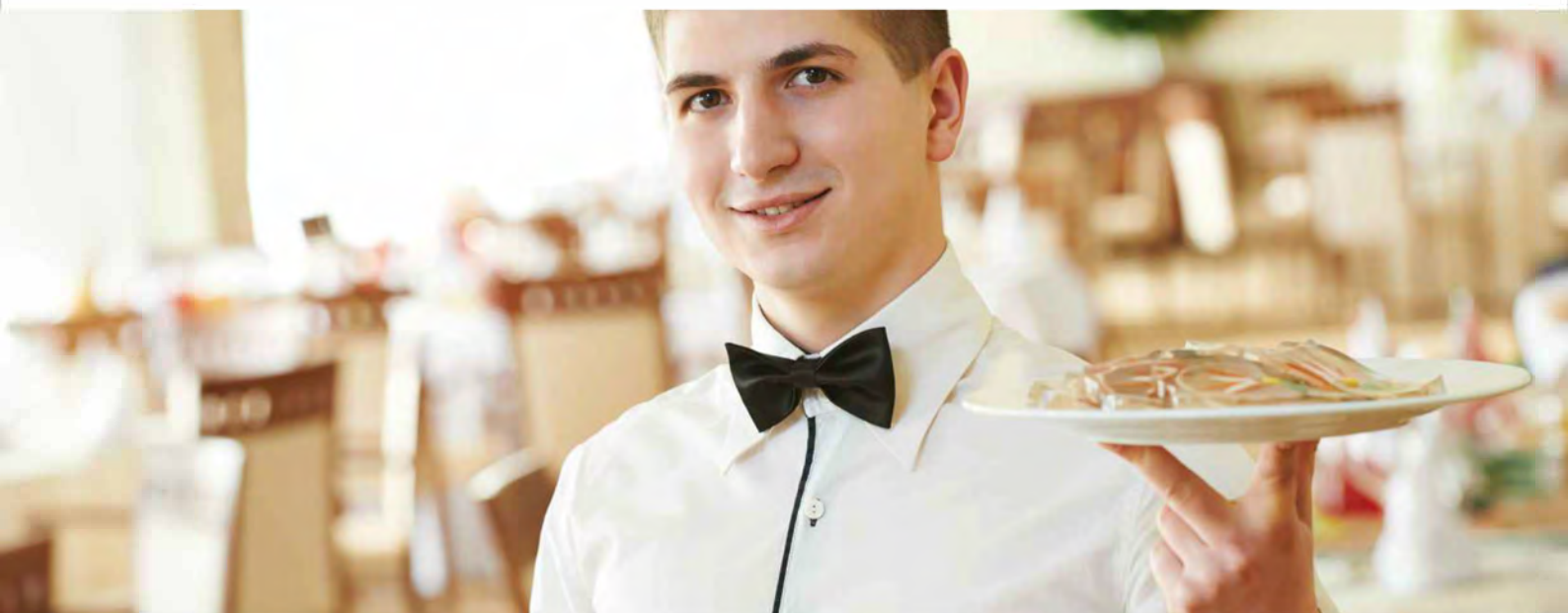
- SITXFSA001 Use hygienic practices for food safety
- SITXFSA002 Participate in safe food handling practices
- SITHCCC005 Prepare dishes using basic methods of cookery\*
- SITHCCC006 Prepare appetisers and salads\*
- SITHCCC007 Prepare stocks, sauces and soups\*
- SITHCCC008 Prepare vegetable, fruit, eggs and farinaceous dishes\*
- SITHCCC012 Prepare poultry dishes\*
- SITHCCC014 Prepare meat dishes\*
- SITHCCC013 Prepare seafood dishes\*
- SITHCCC018 Prepare food to meet special dietary requirements\*
- SITHCCC019 Produce cakes, pastries and breads\*
- SITHPAT006 Produce desserts\*
- SITHCCC015 Produce and serve food for buffets\*
- SITHCCC020 Work effectively as a cook\*
- SITHKOP005 Coordinate cooking operations\*

\*Prerequisite unit is SITXFSA001 Use hygienic practices for food safety



# SIT60316 Advanced Diploma of Hospitality Management

## CRICOS: 091113D



### Course Description

This qualification reflects the role of individuals operating at a senior level who use substantial industry knowledge and wide-ranging, specialised managerial skills. They operate independently, take responsibility for others and make a range of strategic business decisions.

### Qualification

On successful completion of this course the students would be awarded the SIT60316 Advanced Diploma of Hospitality Management which is a nationally recognised qualification. This could help students gain entry into career paths or further education in the field of Hospitality.

### Entry Requirements

There are no entry requirements for this qualification.

### Delivery Mode

This program is delivered on full-time basis in mixed mode which includes classroom environment for the theory component and practical component of the course is delivered in both the Imperial Training Kitchen and through Work-based Training.

Successful completion of all units will enable students to gain the qualification of SIT60316 Advanced Diploma of Hospitality Management. For each unit, candidates are provided with a Learner Resource, which includes materials used in the training sessions including practice activities, theory reviews and case study assessments.

Work Based Training (WBT) has been implemented at Imperial as part of SIT60316 Advanced Diploma of Hospitality Management for the delivery of SITHCCC020 Work effectively as a cook and SITHKOP005 Coordinate cooking operations. A total of 240 hours will be completed in WBT. WBT is guaranteed by the college.

WBT is aimed at giving students a varied experience in a real live situation, under normal commercial pressures.

### Assessments

Assessment processes cover a broad range of skills and knowledge needed to demonstrate competency and will integrate knowledge and skills with their practical application. All Assessments of units of competence will be conducted according to the assessment guidelines and competency standards of the official Training Package for this qualification.

Students will be required to perform in a range of areas including and not limited to: Short Answer Test, Case Study, Presentation, Practical Demonstration, Computer based activities and Written Examinations etc.

### Education Pathways

#### Pathways into the qualification

After achieving SIT30816 Certificate III in Commercial Cookery, SIT40516 Certificate IV in Commercial Cookery and/or SIT50416 Diploma of Hospitality Management, individuals could progress to SIT60316 Advanced Diploma of Hospitality Management. Credits will be given to students who have successfully completed SIT30816 Certificate III in commercial cookery, SIT40516 Certificate IV in Commercial Cookery and/or SIT50416 Diploma of Hospitality Management.

#### Pathways from the qualification

After achieving SIT60316 Advanced Diploma of Hospitality Management, individuals could progress to higher education qualifications in management.

### Career Opportunities

SIT60316 Advanced Diploma of Hospitality Management qualification provides a pathway to work in any sector of the hospitality industry as a senior manager in large organisation or small business owner or manager. Possible job title includes:

- area manager or operations manager
- café owner or manager
- club secretary or manager
- executive chef
- executive housekeeper
- executive sous chef
- food and beverage manager
- head chef
- motel owner or manager
- rooms division manager.

### Skill Recognition/Credit Transfers

Students may apply for Recognition of Prior Learning (RPL) by providing evidence that they have the required skills and knowledge in the specific areas of competency through work /industry experience and/or completed eligible assessments in an equivalent or higher qualification.

Appropriate credit transfer may be granted to eligible students against each unit of competency on evidence to successful completion of the same unit in an equivalent or higher nationally endorsed qualification.

Students with credit transfers will finish the course in a shorter duration and are advised to consult appropriate authorities/bodies for applicable criteria if they are planning further study.

### Age requirements

For international students Imperial has a requirement that all students must be over 18 years of age at the commencement of course. In relation to this qualification it would be quite unexpected for any student local or international to be under 18 years of age.

# SIT60316 Advanced Diploma of Hospitality Management

## CRICOS: 091113D

### English Language

All international students should be able to meet the English requirements as required under the assessment level of the student by Department of Home Affairs (DHA).

Imperial accepts the results from International Language Test Score (IELTS), PTE Academic English or the Test of English as a Foreign Language (TOEFL) as below:

IELTS (Academic English)	TOEFL (Internet Based)	PTE Academic
Overall band score of 5.5	46	42

Applicants whose English results falls below above score will need to enrol in an English Language Intensive Course for Overseas Students (ELICOS). Arrangements will be made for the student to complete the ELICOS course with one of the approved ELICOS provider at the student's expense.

### Course Length

This course will be delivered over a 126 week period of full time study (including course delivery, assessment, public holidays and break).

**Tuition Fee** **\$20,000 (Subject to change without notice)**

**Admission Fee** **\$250**

Overseas student Health cover (OSHC)/year (These prices are determined by the Insurance Provider and may be subject to change)

**Single** **\$408**

**Family** **\$3501**

**Resources** **\$1500 (including commercial cookery tool kit, uniform and course material)**

**Total Course Fee** **\$21,750 (excluding OSHC)**

### Units of Competence

In order to attain this qualification students are required to complete 33 units of competency consisting of sixteen (16) core units and seventeen (17) elective units.

Students may apply for exemption for any unit in which they can successfully demonstrate competency. Please refer details under Skill Recognition/Credit Transfers.

#### Core units

- SITXFIN003 Manage finances within a budget
- SITXMGT001 Monitor work operations
- SITXHRM003 Lead and manage people
- BSBDIV501 Manage diversity in the workplace
- BSBMGT517 Manage operational plan
- SITXCCS008 Develop and manage quality customerservice practices
- SITXGLC001 Research and comply with regulatory requirements
- SITXMGT002 Establish and conduct business relationships
- SITXFIN004 Prepare and monitor budgets
- SITXWHS004 Establish and maintain a work health and safety system
- BSBFIM601 Manage finances
- BSBMGT617 Develop and implement a business plan
- SITXFIN005 Manage physical assets
- SITXHRM004 Recruit, select and induct staff
- SITXHRM006 Monitor staff performance
- SITXMPR007 Develop and implement marketing strategies

\*Prerequisite unit is SITXFSA001 Use hygienic practices for food safety

#### Elective units

- SITXFSA001 Use hygienic practices for food safety
- SITXFSA002 Participate in safe food handling practices
- SITHCCC005 Prepare dishes using basic methods of cookery\*
- SITHCCC006 Prepare appetisers and salads\*
- SITHCCC007 Prepare stocks, sauces and soups\*
- SITHCCC008 Prepare vegetable, fruit, eggs and farinaceous dishes\*
- SITHCCC012 Prepare poultry dishes\*
- SITHCCC014 Prepare meat dishes\*
- SITHCCC013 Prepare seafood dishes\*
- SITHCCC018 Prepare food to meet special dietary requirements\*
- SITHCCC019 Produce cakes, pastries and breads\*
- SITHPAT006 Produce desserts\*
- SITHCCC020 Work effectively as a cook\*
- SITXWHS003 Implement and monitor work health and safety practices\*
- SITHKOP005 Coordinate cooking operations\*
- SITXCCS007 Enhance customer service experiences
- SITXHRM002 Roster staff



# Admissions

## How to apply

Applications for admission must be made using the Application for enrolment. Students must fully complete the Application for enrolment and send the completed application to the College along with all supporting documents. Only completed Application for enrolment is processed by the College and each application assessed on the basis of the provided information and selection criteria of the college.

The participants for each program offered by the College will be selected in a manner that reflects access and equity principles. Completion of the Application for enrolment does not imply that the College will make an offer to the student. Please refer to the Student Handbook on our website for more details about how to apply.

Completed application form along with Certified Copies of essential documents can be posted, emailed, or hand delivered to the college.



## Useful Links

Department of Home Affairs (DHA)

Australia Taxation Office(ATO)

Department of Education and training

Australian Quarantine and Inspection Service(AQIS)

Australian Skills Quality Authority

Overseas Students Ombudsman

Overseas Student Health Cover(OSHC)

Victorian Roads(Vic Roads)

Australia Post(Aus Post)

Real Estate

Job Search



### International Student Admissions

The Imperial College of Australia  
212 Hoddle Street, Abbotsford Victoria 3067,  
Australia

#### Postal Address :

PO Box 375, Abbotsford Victoria 3067, Australia

**T +61 3 94174777**

**E admissions@imperial.edu.au**

**W www.imperial.edu.au**

### Documents to be attached with the Application (if applicable)

- Passport bio-data pages
- IELTS (or other English language test) Results, if applicable
- Birth Certificate
- Evidence of highest academic qualification's
- Related work experience, if any
- Agent's initial interview check list
- Copy of current Australian Visa
- Copy of USI Number, if available

<http://www.homeaffairs.gov.au>

<http://www.ato.gov.au>

<http://www.education.gov.au>

<http://www.aqis.gov.au>

<http://www.asqa.gov.au>

<http://www.oso.gov.au>

<http://www.ahm.com.au>

<http://www.vicroads.vic.gov.au>

<http://www.auspost.com.au>

<http://www.realestate.com.au>

<http://www.domain.com.au>

<http://www.seek.com.au>

<http://www.mycareer.com.au>

<http://www.careerone.com.au>



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**E: [info@imperial.edu.au](mailto:info@imperial.edu.au)**

**W: [www.imperial.edu.au](http://www.imperial.edu.au)**

**CRICOS ID: 02858M**

**RTO ID: 121966**

**ABN: 85 123 406 039**

**POSTAL DETAILS**

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**[www.imperial.edu.au](http://www.imperial.edu.au)**