

The Imperial College of Australia

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Education Agent Application Form

Please complete and EMAIL this form urgently to the College with attention to:

CEO: info@imperial.edu.au

Marketing: marketing@imperial.edu.au

Business Trading Name			
Company Name (if any)			
ABN or ACN (if any)			
Address of Principal Place of Business			
If the education agent is a body corporate, the address of the body corporate's registered office			
Postal Address (if different from above)			
Phone		Fax	
Email			
Website			
Names of all Director(s)			
If the education agent is a registered migration agent, the education agent's Migration Agents Registration Number			
The following information about each of the education agent's employees (if any) who are involved in the education agent facilitating the enrolment			
Name	Email Address	Migration Agent registration no (if registered with OMARA)	

Referees (<i>Please provide details of at least two contactable referees from education providers you have been associated with</i>)	1.	
	2.	
Institutes/Universities (<i>Please provide details of 2 Australian education providers you represent</i>)	1. Education Provider: Contact Name: Contact Email: Contact Phone: Number of students referred in the past 12 months:	
	2. Education Provider: Contact Name: Contact Email: Contact Phone: Number of students referred in the past 12 months:	
Company/Business Profile (<i>Please provide a brief introduction of your company/business</i>). Attach an official copy of your company/business profile		
Main Recruitment Markets or Regions	1.	3.
	2.	4.
Do you work with sub-agents?		<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please provide names and cities	1.	3.
	2.	4.
<p><u>In accordance with the ESOS Act, we are required to:</u></p> <ul style="list-style-type: none"> list the education agents we work with on our website (section 21A of the ESOS Act); report the education agent's details in PRISMS where they have facilitated the acceptance for enrolment of a student in a course (section 11 of the ESOS Regulations); and keep records of the education agent's details where they have facilitated the acceptance for enrolment of a student in a course (section 13 of the ESOS Regulations). 		

Imperial will be publishing the names of all its representatives on the website (www.imperial.edu.au) and will only deal with education agents who consent to publishing their details on the Imperial website.

By signing this form, you:

- consent to publishing your details on the Imperial website**
- consent to listing your details on PRISMS**
- consent to providing details about education agent commissions to the Secretary**

Privacy Statement

Our education agent agreements include a Privacy Statement as follows:

Our appointed education agent agrees to their personal information being recorded in PRISMS. This may include their name, business email address, phone number and address; accessed by the Australian Government Department of Education, Department of Home Affairs and other Commonwealth agencies that access PRISMS; used to administer or monitor compliance with the Commonwealth legislation e.g. Education Services for Overseas Students Act 2000, Migration Act 1958; and disclosed by the Australian Government Department of Education to other Australian Government entities (including, but not limited to ASQA and TEQSA), education institutions and publicly. The Australian Government Department of Education will share individual education agents' performance publicly as aggregated data. Education Agent-provider relationships will only be identified when data is shared with education providers and other Australian Government entities. Under the ESOS Act, the Secretary can request information about education agent commissions given to an education agent in connection with the provider's recruitment of accepted students of the provider.

By signing this application form, we declare that we will take reasonable steps to avoid conflicts of interest with our duties as an education agent of The Imperial College of Australia

Name and Signature of authorised officer		Date:
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Attach: Please attach a copy of your company/business registration with this form (Certificate of Registration)

For Imperial use:

Form verified (date)..... Name of the verifying officer.....

Signature:.....Date:.....